



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SRI DEVARAJ URS INSTITUTE OF MANAGEMENT
Name of the head of the Institution	Prof. RAVIKIRAN K R
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08027404215
Mobile no.	7013481410
Registered Email	principal.sduim@gmail.com
Alternate Email	sreenib.2014@gmail.com
Address	RLJ IT CAMPUS, KODIGEHALLI, DODDABALLAPUR
City/Town	BANGAORE RURAL
State/UT	Karnataka
Pincode	561203

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	Prof. UMESH R
Phone no/Alternate Phone no.	08027404215
Mobile no.	7013481410
Registered Email	iqac.sduim@gmail.com
Alternate Email	umeshmalla2006@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.sduim.com/NAAC/SDUM-AQAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.sduim.com/calendar-events/calendar-of-events-2018-19.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.89	2017	12-Feb-2017	11-Feb-2022

6. Date of Establishment of IQAC	17-Aug-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Guest Lecture on Digital	18-Oct-2019	283

Marketing	1	
Expert Talks in Java Programming	07-Oct-2019 1	35
Diploma in Computer Applications	13-Jul-2019 6	30
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NSS Special Camp

Career Enhancement Programme

Programme on Preparation for Competitive Examination

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Commencement of Admission process as per the Work plan	Completion of Admission process
Orientation Day	First Semester students Participation
NSS Special Camp	Students actively participated
Student Council Selection	Formation of Student Council
Academic Year Odd Semester	Commencement
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Management	20-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	22-Feb-2020
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Partially automated
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sri Devaraj Urs Institute of Management is affiliated to Bengaluru North University. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Accordingly at the beginning of each academic session, Institution prepares its proposed academic calendar, which is uploaded in the college website. Academic calendar consists of information about number of teaching days, dates of internal examinations, curricular, and co-curricular activities. As an affiliated Institution of Bengaluru North University (BNU), The institution strictly adheres to the curriculum prescribed by the university. Apart from this, College has

strategized plans to strengthen the teaching learning process which is as follows: 1. Academic plans are based on the calendar of events of affiliating Universities, Advance planning of Academic activities and calendar are in alignment with the University issued Calendar of Events. 2. Orientation Programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. 3. Based on the syllabus provided by affiliated university, all the departments conduct meetings for allotment of classes and syllabus distribution among the teachers. Students are given details of classes and assignment by the faculties at the beginning of each semester. 4. Formulation of objective driven teaching plan at the beginning of each semester through the preparation of adequate learning materials/resources. 5. Updated library facilities with e-journals, Maintenance of course files by all faculty members which contains lesson plan, notes of lesson, question bank and performance details of the students. 6. Adopting new and innovative teaching techniques, in addition to the traditional lecture method to get the students actively involved in the teaching learning processes and employing learner centric techniques such as web related assignments, peer learning, group discussion, case studies, projects, surveys, quiz etc., in the delivery of the academic courses. 7. The students are allowed to discuss, deliberate and innovate upon the ideas amongst themselves and also with the staff members. 8. Entrusting the teaching faculty with the task of mentoring the students on academic and personal issues, thereby strengthening the bond between teachers and students, leading to a better learning atmosphere and to sustain their performance. 9. Organizing suitable invited guest lectures by industry personnel and industrial visits to improve the effectiveness of implementation of the curriculum designed as specified by affiliated Universities. Course allotment is based on competency matrix, experience and performance in previous years. 10. Time table framed with provision for library hours. 11. The periodical review on the portions covered by the staff members and the student's attendance is done by the Head of the department and the Principal. 12. The course delivery and syllabus completion is monitored through formal and informal feedback.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Business Communication Skills	NA	19/09/2019	5	Employability	Communication
Aptitude Skills	NA	19/08/2019	5	Employability	Employability

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	General	19/07/2018

BCom	General	19/07/2018
BSc	Physics, Mathematics Computer Science	19/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	6	7

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Business Communication Skills	19/09/2019	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	383
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The IQAC of the Institution takes initiatives to obtain Feedback on the teaching-learning process from students based on a structured questionnaire framed and the same shall be downloaded from the website and Students can submit their filled in feedback pro forma in the feedback kiosk located in the college campus. The received feedback is then analyzed by the IQAC and it is also forwarded to the Head of the institution with necessary suggestions based on this feedback. Faculty Members provide informal as well as formal feedback to the head of the institution on various academic, administrative and other related information to the Institution. Departments receive feedbacks from parents through parent teacher meetings and discuss different issues related to the overall development of their ward. The Institution has been successful in implementing the online feedback system on overall activities of the institution during the academic year 2019-2020.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
BBA	General	60	26	26
BCom	General	140	84	84
BSc	Physics, Mathematics Computer Science	40	35	35
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	484	Nil	14	14	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	6	3	3	Nil	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

- Identification of the slow and advanced learners.
 - Allotment of extra classes for slow and advance learners.
 - Allotment of mentors for the respective classes.
 - Circulation of the mentoring information to the Mentors and Mentees.
 - Commencement of classes as per schedule.
 - Implementation of simplified learner centric teaching methodologies by Mentors.
 - Collection of feedback from Mentor and Mentees.
 - Analysis of Mentees overall performance
 - Appreciation and providing suggestion in the review meeting.
- Outcomes of Mentoring System: 1. Significant improvement in the student-teacher relationship 2. Active involvement of students in the learning process.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
484	14	1 : 35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
1	1	1	1	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,

	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
2020	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	C26	Odd	13/11/2019	04/06/2020
BBA	C26	Even	17/04/2020	04/02/2021
BCom	C41	Odd	11/11/2021	04/06/2020
BCom	C41	Even	07/04/2020	04/02/2021
BSc	S85	Odd	13/11/2019	04/06/2020
BSc	S85	Even	17/04/2020	04/02/2021

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has initiated the following reforms on Continuous Internal Evaluation (CIE) during the academic year: 1. Preparation of Calendar of events with an allotment of internal test hours on every Monday first hour and Saturday last hour. 2. Circulation and display of Calendar of events to the faculty members and students. 3. Allocation of internal test portions to the students one week in advance. 4. Distribution of blue books to the students with the prior intimation on the place to receive. 5. Conduction of Weekly internal test as per the schedule. 6. Analysis of absentees in the internal test as per the record. 7. Intimation to the Absentees parents 8. Evaluation of answer booklets by the faculty members. 9. Submission of internal marks to the examination committee. 10. Display of Internal marks 11. Counselling of students by the faculty members on their performance in the internals.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is affiliated to Bengaluru North University. As prescribed by the university, the institution follows the below mentioned steps in preparation of academic calendar and conduction of examination 1. The university notifications on the functioning of semester is obtained online. 2. The Head of the institution conducts the meeting with the heads of the departments to intimate about the notification and the Various committee is constituted. 3. The Calendar of events comprising of academic, examination and co-curricular activities is prepared by the Faculty member as assigned by the head of the institution in the meeting. 4. The Calendar of events is circulated to all the students and faculty members through the circulars in hand, notice board display and online services. 5. The Examination committee conducts internal test and exams as per the dates mentioned in the calendar of events and follows the norms of the examination. 6. The Faculty members valuates the answer booklets and submits the marks to the examination committee and is placed before the head of the institution. 7. The valuated books are

distributed to the students. 8. The internal marks is displayed on the college notice board. 9. The different committee shall be informed about their functioning and reporting on the work progression and completion to the head of the institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sduim.com/handbook/handbook-2019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C26	BBA	General	26	10	38
C41	BCom	General	73	47	64
S85	BSc	PMCs	34	7	20

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sduim.com/sss/student-satisfaction-survey-analysis-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Humanities	1	1.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2020	0	Nil	Nil
Nil	Nil	Nil	2019	0	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen- cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	200000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EasyLib	Partially	4.3.3	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3870	518537	185	36910	4055	555447
Reference Books	956	211391	23	5012	979	216403
e-Journals	10	5000	Nil	Nil	10	5000
CD & Video	5	250	Nil	Nil	5	250
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	21	25	1	1	3	0	100	0

Added	0	1	26	0	0	0	1	0	0
Total	25	22	51	1	1	3	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
500000	500000	500000	500000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Sri Devaraj Urs Institute of Management has well established systems for maintaining both physical and academic facilities. There are specific personnel appointed for maintenance of infrastructure. There are totally 11 classrooms, with 3 classrooms with ICT facility. Cleaning and maintenance of all classrooms and the entire campus is done on a daily basis. The institution has well equipped laboratories for each department - Computer lab, Physics lab, All the records of students utilizing the lab, stock register of all equipment's and all the other details are well maintained. In case of breakdown of equipment, the same is recorded in the register. Regular cleaning of the laboratories is done by the support team in the presence of lab technicians. Fire Safety equipment is maintained in the institution as precautionary measure. Regular inspection of labs is organized. The following is displayed on the notice board of the lab: Student roll number along with batch number, Timing of lab hours, Lab rules. There are 1 Computer labs with a total of 21 computers and all systems have internet facility. Maintenance of systems with updated software is done regularly. The college has a library, where all books related to the curriculum are available and the library has open access by all students and faculties. The Library works on all working days between 9:00 am to 8:00pm. In addition to the regular classes Library hours are allotted for all students to utilize the library facilities. Registers are maintained to record all the details of students and staff utilizing the library. Books are issued through library cards. Two library cards are provided to each student and 5 cards are provided to faculties. One book can be borrowed on each card. Books should be returned on or before the due date. For late submission of books, cards would be held up for the period of delayed no. of days. If the books are lost or damaged, the borrower has to replace a new copy of the same. The library has 2 computers with internet facility. The college has a sports room with all the sports equipment's well maintained. A sports committee is created to handle the matters and concerns related to sports. This committee consists of students as well as concerned faculty. Issues like Financial - Budget preparation, allocation of budget, Planning, and conducting of various sports competitions are discussed in these meetings. Every year Annual Athletic Meet is organized in College, where all students take part actively in various competitions

conducted. Apart from this the college conducts various other inter college competitions. Students from other colleges also take part. A list of the required sports equipment is for each academic year is given separately. The formulated requirement proposal is submitted by the committee to the concerned authorities. The details of sports equipment are maintained in stock register. Students are permitted to play during the sports hours.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Meritorious and Jindal Foundation	120	543725
Financial Support from Other Sources			
a) National	Govt. of Karnataka	16	96190
b) International	Nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	13/09/2019	163	In-house Faculty
Bridge Course	15/07/2019	143	In-house Faculty
Mentoring	12/07/2019	484	In-house Faculty
Yoga Meditation	09/08/2019	449	In-house Faculty
Personal Counselling	11/09/2019	444	In-house Faculty

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling	Nil	480	Nil	Nil
2020	Guidance for Competitive Examinations	Nil	390	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	2	B.Sc.	Science	SVIT, Presidency University, Reva University, GFGC, Bangalore University	M.Sc, MCA
2020	4	BBA	Management	SVIT, Presidency University, Reva University, GFGC, Bangalore University	MBA
2020	32	B.Com.	Commerce	SVIT, Presidency University, Reva University, GFGC, Bangalore University	M.Com, MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nil
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of SDUIM The objective of 'Student Council' is to give students an opportunity to develop leadership by organizing various activities. To learn about democratic process, civic responsibility, leadership qualities, teamwork, and problem solving abilities. SDUIM has also 'Student Council' nominated by the students in consultation with HOD's based on academic performance, percentage of attendance, participation in events and activities. Student's representation in the student council is 'unique' in that they are managed by the students for the students, by the Student Council activities involve in planning, organizing executing various activities of the institution under the guidance of the faculty co- coordinators.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

122

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution functions with overall development as per the suggestions of various statutory bodies for the progression accordingly the following bodies/committees place a vital role : 1. Governing body 2. Academic committee 3. Examination committee 4. Finance committee The institution always practices decentralization and participative management in conducting various events. The head of the institution takes overall decision in discharging the duties in consideration with the committee heads, departmental heads and faculty members. The practice of participated management involves the stakeholders at all the

levels. The academic and administrative responsibilities are decentralized for the excellence in educational leadership. Also the monitoring of different policies, guidelines and regulations are carried out at different levels. The regular meetings are convened by various committees for decision making on organizing various events for the overall and continues improvement of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institution is affiliated to Bangalore University and Bengaluru North University. As per the curriculum prescribed by the universities, the institution adopts the same and also enrich the curriculum by providing value added courses to all the students. The faculty members are encouraged to participate in the university meeting with board of studies.
Teaching and Learning	Teaching learning is one of the prominent area for the overall development often institution. As a part of providing excellent learning platform to the students, the faculty members utilizes advanced teaching techniques by using ICT facilities. The faculty members also upgrade there profession by participating in various conferences/seminars/workshops/orientation ion/faculty development programs/taking up competitive examinations during the year.
Examination and Evaluation	As a part of under graduate programs, the examination and evaluation place major role in the institutional level. Three rounds internal examinations are conducted for the continues progression of the performance and is continuously assessed by the evaluation process carried out by the faculty members.
Library, ICT and Physical Infrastructure / Instrumentation	The institutional library is equipped with all the facilities required for students at UG level. The library consists of reading room, ICT facilities also the fire safety equipment is installed as a precautionary measure. The ICT facilities are utilized by the faculty members and students in the teaching learning process. The entrance of the

	institution has been renovated during the current year and the campus provides all the facilities to the staff and students.
Human Resource Management	The HRM facilities consists of recruitment of staff for the vacant posts, formation of various committees such as admission committee, examination committee, placement committee, etc,. The biometric for staff to monitor attendance. In case of emergency works the staff are allotted some of the additional works for the smooth conduction. The online facilities are available to communicate with the staff and students.
Admission of Students	The admission committee place a major role in the process. It aims at counselling the students and parents about the functioning of the institution and the importance of the programme and the norms of the institution. Students are admitted to the institution as per the norms of the university. The performance of the student in the previous course is considered during the admission of the students. The economically backward students, SC/ST, Community and Sports achievers are provided with additional facility during the admission process. The meritorious students are recognized during the counselling of the admission process and are provided concession in the fee structure.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Institution communicates with Faculty members, Parents and Students through SMS. It communicates the attendance of students, Internal marks, Circulars about academics and other related issues. Students fill the examination form on the University portal. Later, institution uploads student details online to get approval of their admission. College staff exploits advanced technological facilities they are provided with for a variety of administrative purposes. For instance, they use Smart phones with integrated social apps like Gmail and WhatsApp to share notes to students. It also helps to provide the brief notice of any upcoming events on college WhatsApp Group for awareness, immediate

	reference and of smooth functioning of the same. The institution has Biometric attendance for teaching and nonteaching staff. CCTV cameras are installed at strategic points in the institution for surveillance.
Planning and Development	Planning and Development of the institution is regulated partially through External agency in consultation with the Management.
Finance and Accounts	Finance and Accounts are maintained by the Accounting Staff of our institution by making use of Tally ERP9. The Auditing of the accounts is done internally by accounts department and externally by Narayana Setty Co., Bangalore
Examination	The examination committee is responsible for preparing the timetable for internal examination as per the schedule given by Bangalore University. Further, members decide on the dates for the internal tests and preparatory examination. Once the internal examination gets over, the examination committee prepares the consolidated marks for the internal assessment and the same is uploaded on the University portal online. For the final examination to be conducted by the university, all duly filled examination forms are submitted to the university virtually. Afterwards, results are received through digital channels. Upon receipt, they are communicated to the students by displaying them on the notice board.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. M. Chikkana	SDUET	SDUIM	1200
2020	Divya N	SDUET	SDUIM	650
2020	Ravikiran KR	SDUET	SDUIM	750
2020	Chaithra P	SDUET	SDUIM	850
2020	Prakash CP	SDUET	SDUIM	670
2020	Nawaz Shariff M	SDUET	SDUIM	500

2020	Dhakshinamurthy K	SDUET	SDUIM	500
2020	Girish M	SDUET	SDUIM	280
2020	Nishath Sultana	SDUET	SDUIM	270
2020	Umesh R	SDUET	SDUIM	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Recent Trends in Banking	20	26/02/2020	26/02/2020	1
Digital Marketing	20	07/08/2020	07/08/2020	1
Skill Development Programme	20	07/05/2020	07/05/2020	1
FDP on Research Methodology - SPSS	20	05/06/2020	05/06/2020	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, ESI, EWP, Health Insurance	PF, ESI, EWP, Health Insurance	Management Scholarship, State Scholarship, National Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts regular internal and external audits and maintains a transparent record of all financial transactions. Internal audit is conducted twice in a year, external once. The maiden audit is conducted in the middle of the financial year and second towards the end. External Surveillance Audit is conducted by Chartered Accountants. Vouchers, TDS, bills, quotations, purchase orders and authorization of payments are examined by the auditors. Both the internal and external auditors also check the payrolls, attendance, Form No. 16, TDS deduction, documentation of tax proofs, etc. The institution uses accounting software's such as Tally ERP9, which has a record of maintaining error free accounts. Quotations are sought from varies vendors, preferably three no's, genuine ones are identified and the Director's approval is taken before finalizing the vendors. So, the final endorsing authority for any financial transaction is the Secretary. No major objections have thus far been raised by the auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC	Yes	Head of the Institution
Administrative	Yes	Narayana Setty Co.	Yes	Chartered Accountant of SDUET

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Training in Office Management

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	1st Internal Test	14/08/2019	24/08/2019	27/08/2019	433
2019	2nd Internal Test	30/10/2019	09/11/2019	12/11/2019	434
2019	Disciplinary Measures	Nil	Nil	Nil	Nil
2019	PTM	07/08/2019	31/08/2019	Nil	327
2019	FDP	27/09/2019	19/10/2019	Nil	48
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day	09/03/2020	09/03/2020	265	240

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
I. Waste Management 1. Solid waste management - waste bins for segregation of dry and wet waste. 2. Liquid waste management - the liquid waste of the laboratories is carefully managed for the safe disposal of chemical waste. 3. e-waste management - segregation of e-waste. II. Green practices 1.Plantation drive on campus 2. Partial paperless college office 3. Rain water harvesting 4. eco club activities 5. NSS Special Camp

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	15/08/2019	15/08/2019	222
Gandhi Jayanthi	02/10/2019	02/10/2019	94
Valmikhi Jayanthi	20/10/2019	20/10/2019	58
Swami Vivekananda	12/01/2020	12/01/2020	210
Republic Day	26/01/2020	26/01/2020	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Public Transport • Plastic Free Campus • Vehicle Pooling • Paperless Work • Green Landscaping with Trees and Plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE: 1 - Remedial Classes Remedial classes are meant for students who are weak in their studies. Students who score less than 40 in their internal exams are chosen for this. Students who have less than 50 attendance also can be included in this. Objectives: Most students have a normal IQ and all of them can do well in their studies. This is called the principle of equity. However, many students scoreless in IQ tests probably because the tests are not designed properly. So far, man has not succeeded in designing an IQ test that will measure a student's intelligence properly. It is one thing to measure one's intelligence and another to measure his knowledge. Hence teachers have a tendency to underestimate a student's potential just because he hasn't studied what he was supposed to study. Remedial classes are meant to bring up the level of such students. Context: There are several challenges to be faced in this context. 1. Normally students are weak because of their weak foundation. 2. Some students although very intelligent, are very slow when it comes to writing. 3. Yet some others scoreless because of poor application. A weak foundation can have several reasons. Some students have a poor economic background and might have had a poor schooling. In some cases, the teachers are not trained or experienced enough to build up a proper foundation. In some cases, due to parental negligence. Some students who studied through the medium of their mother tongue can have a problem in higher studies because of language. Practice: The first step for remedial classes is to categorize the students. Normally they fall into 3 categories. 1. Weak foundation 2. Slow learners 3. Poor application For a layman, all those students may appear the same. A few tests will become necessary to categorize them. First Test: A short class was conducted for about ten minutes. The lesson was of the level of their class. An oral test was conducted after that. Students who had a weak foundation failed in that. Both the second category and the third category passed in this test. Second Test: A written test for the same lesson was given to the second category and third category together. The slow learners failed in it. Hence, we had the students in 3 categories. Once the diagnosis was done prescribing the medicine wasn't difficult. 1. In the case of students who had a weak foundation, it was essential to teach them the basics. 2. In the case of slow learners, the teacher had to exhibit a high degree of patience and not

lose temper under no circumstances. 3. In the case of students who were not ready to work hard the teacher had to take them to task. Here, the teacher had to be very firm and accept no excuses. While conducting the classes it was found that in some classes the same teacher could not handle all the categories due to their temperamental traits. In every case extra time, extra human resource and extra incentives become essential. Evidence of success: We have given our best within the resources available and the results are there for everyone to see. There are some cases where the internal exams showed 50 results, University exams showed almost 100 results. Problems Encountered: It was not smooth soil all the way. We had to face mainly 3 problems: 1. Time Constraint 2. Human Resource 3. Incentives • Originally, the idea was to conduct these after college hours. It was psychologically wrong. No student wants to stay back after college hours. Poor attendance demotivates the teachers. However, we succeed in conducting these classes well, after the preparatory exams. • In some cases, it was found that the same teacher could not handle all the 3 categories, simultaneously. Human resource management became difficult. • Since the students were not charged any extra fee, we could not give any incentive to the teachers. Recommendations: 1. We need full fledged faculty to train students. 2. Facilities should be provided by university, management and government.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sri Devaraj Urs Institute of Management is a prestigious institute of Sri Devaraj Urs Educational Trust and has come a long way since its modest beginning in 2006. The Institution is committed to develop the students with positive attitude, behaviour, values, skills and competencies expected from global service providers keeping traditional values intact. It ensures to impart quality education to all the students not only through enhancing their intellectual ability but also by nurturing their talents. The institution strives hard to provide the most friendly and growth oriented ambience for the students and to ensure excellent standards that would secure each and every one of our students to face the challenges of the world. Institution is growing by leaps and bounds, and various infrastructure developments have taken place in the recent past. The state of the art infrastructure of the Institution extends innovative learning experience now, the Institution has seven Florey structure with facilities to accommodate the growing strength of students. Spacious classrooms are most suited for effective learning and teaching. Extension Activities and Outreach Programs are focused on the integral formation of the students. The vision and mission of the institution is • To impart higher education and social awareness among the minority and the underprivileged. • To educate the students with modern technology and providing quality-oriented programmes. • To inculcate the entrepreneurship skills in the students. • To install in the minds of students a sense of love for humanity and the environment, thereby they become asset to the country. The Institution possesses well qualified, experienced and dedicated faculty members who are always striving to see how best they can impart quality education to the student's community. The Institution features state of the art infrastructure, spacious and ICT (Information and communication technology) enabled classrooms, well stacked digital library, well equipped computer lab, business lab, Chemistry lab, Physics lab, Audio-visual seminar hall and amphitheater. The faculty of the institution adopt ICT (Information and Communication Technology)

equipped methods of teaching to make their class more effective, interesting and for better understanding for the students. Faculty encourage the students to give presentations on selected topics to improve their knowledge, communication, enhance self confidence, overcome inferiority complex and inculcate leadership qualities. To update the knowledge of current industrial expectations we have introduced value added certificate programs, arranged guest lectures by inviting eminent personalities from the field of academic and industry to enhance their employable skills. To update the knowledge of faculty and students the Institution had organized National and State level conferences, seminars, workshops and intercollegiate competitions.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

- To organize International Conference on Recent Trends and Challenges in Commerce and Management
- To introduce UG Program in Integrated B.A., B.Ed., B.Sc., B.Ed. B.Com., B.Ed., and PG Program in Business Administration
- To establish Incubation Centre
- To upgrade infrastructure facilities